

ACCESS INTO THE DTC BOTSWANA PREMISES

DTC Botswana has been declared a Security Protected Area under the Precious and Semi-Precious Stones Protection Act Cap: 66:03 of the Laws of Botswana. Therefore, this security brief is meant to raise awareness on security rules and regulations applicable to DTCB. The Act states that **NO** person shall enter or remain within the Precious Stone Security Area unless he or she is in possession of a valid security permit.

Visitation Requirements

- All access applications for entry into DTCB are made 48 hours prior to the arrival of the visitor and should include:
 - Full names of visitor;
 - Identity card (Omang) number for citizens or passport number for non-citizens;
 - Gender (Male/Female);
 - Purpose of visit;
 - Name of visitor's organisation;
 - Serial numbers, make and model of laptops and mobile phones the visitor wishes to bring along;
 - In case of those contracted to do work within DTCB, a list of all equipment on a letterhead should be provided with serial numbers;
- Visitors should arrive at least 15 minutes ahead of the visit/meeting time to allow for security protocols.
- Children under the age of 16 years are not allowed into DTCB.
- ID or passport should be presented on the day of the visit.

Closed Circuit Television (CCTV)

- DTCB is monitored by CCTV surveillance cameras; therefore persons within the security area are under surveillance.



Product Protection

- No person is allowed to be in possession of rough or uncut diamonds and any other substance declared by regulations of the Precious and Semi-Precious Stones Protection Act.
- Any product mentioned above that is found in the DTCB premises must be reported to Security immediately.
- All persons entering DTCB security area are subject to a search. DTCB observes the country's laws and International Standards on Human Rights; hence the searches are conducted in enclosed designated areas with strict regard to decency.

Items Not Allowed Into DTCB

- Firearms or Offensive Weapons
- Camera
- Chewing gum
- Foodstuff
- Diamond-like material

Thank you for taking time to go through this Security Brief.